

PH COFFEE

APPLICATION FOR EMPLOYMENT

PERSONAL:

Name (first - middle - last)	
Address (street – city – state – zip)	
Cell Phone	Alternate Phone
Email Address	

EMPLOYMENT/AVAILABILITY:

Employment sought <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Date you can start:
Are you currently employed?	Other conflicts/commitments (school, job, etc):
Availability:	

EDUCATION:

SCHOOL	NAME & LOCATION	DEGREES EARNED	
High School		Graduated?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University		Graduated?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other Training/Degrees			

EMPLOYMENT HISTORY:

Starting with the most recent, please list your last four employers, assignments, or significant volunteer activities:

Dates of Employment		Employer Name & Location	
From:	To:		
Job Title/Position		Duties and job responsibilities:	Salary/Wage:
Immediate Supervisor	Phone:	Email:	
Reason for Leaving			

Dates of Employment		Employer Name & Location	
From:	To:		
Job Title/Position		Duties and job responsibilities:	Salary/Wage:
Immediate Supervisor	Phone:	Email:	
Reason for Leaving			

Dates of Employment		Employer Name & Location	
From:	To:		
Job Title/Position		Duties and job responsibilities:	Salary/Wage:
Immediate Supervisor	Phone:	Email:	
Reason for Leaving			

May we contact your present employer? Yes No

REFERENCES

(Please list at least two professional references)

Name/Title _____

Relationship _____

Phone (_____) _____

Address _____

Name/Title _____

Relationship _____

Phone (_____) _____

Address _____

Name/Title _____

Relationship _____

Phone (_____) _____

Address _____

Name/Title _____

Relationship _____

Phone (_____) _____

Address _____

OTHER INFORMATION:

What do you care about?

Why do you care about coffee?

Have you worked in the specialty coffee industry previously (please explain)?

Why do you want to work at PH Coffee?

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge, and authorize PH Coffee to verify their accuracy and to obtain reference information on my work performance.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for immediate dismissal.

Signature of Applicant _____ Date: ____/____/____

Thank you for applying!

PH Coffee is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.